



BOUNCED CHECK POLICY

POLICY

Capital Region Vegan Network (“CRVN”) reserves the right to charge up to \$20 for a bounced check in order to cover the associated bank fees.

PROCEDURE

CRVN staff will invoice the responsible party up to \$20 for bounced check fees.

RESPONSIBILITY

The Director of Operations is responsible for compliance with this policy.

APPROVED/REVISED

February 2019

REVIEW DATE